

## Ashtonfield P&C Meeting

Term 1 – Week 8

Tuesday 18th March – 6pm - School Library

<b>Welcome:</b>	Jenny opened the meeting at 6:19pm
<b>Attendance:</b>	J Hicks, G Garbutt, G Baker, J Peterson, J Welford, B Sülentrup, P Moloney, M Roberson, I Graham, R McKenzie, S Buman, M Neave, D O’Neill, K Gleeson
<b>Apologies:</b>	L Johnston, H Mansfield
<b>Item</b>	<b>Notes</b>
Minutes of Previous Meeting	Minutes of previous meeting were distributed via email.  Motion to Accept: Gemma Seconded: Gayle
Correspondence in:	None
Correspondence out:	Notice of the AGM and meeting reminders out
Business arising from previous minutes	None
<b>Reports:</b>	
<b>Treasurers Report:</b>	Closing balance: \$100,965 Less outstanding invoices: \$3,616.71 Less playground funds held till build: \$50,000 Less standing donations (2x reading programs, swimming program, end of year book vouchers): est. \$6,400 Less canteen screens replacement: \$5,000 Buffer held for uniform/canteen expenses: \$20,000  Available funds: \$15,749.11  Motion to Accept: J Welford Seconded: R Mackenzie
<b>Principals Report:</b>	<ul style="list-style-type: none"> <li>• Traffic management plan – Maitland Council confirmed have secured funding for the works. No response to requests for timing plans. Mailbox drops said this year.</li> <li>• Request P&amp;C to write to council – regarding community concerns around safety – request for timing. Nothing else can be done at school until these works are completed.</li> <li>• Playground – appreciate patience on pause on school works. School has sent \$200K to Dept of Education Infrastructure and P&amp;C is holding other funds. Project team are saying commencing works in Term 2 – Downer have final say. Only allowed one lot of works on grounds at a time and traffic management plan priority due to safety concerns.</li> <li>• Forecourt in Year 6 area – removing all trees in the middle of area and move elsewhere so that the area can be smoothed and made accessible. Works to be completed next school holidays pending weather.</li> <li>• Recruitment Panel Representative needed – Keira Gleeson seeking a permanent SLSO replacement for her team. Ian and Jodie happy to be</li> </ul>

	<p>panel trained and to sit on recruitment panels. Also happy to be on out of area enrolment panels. All agreed.</p> <p>Action: P&amp;C write to council expressing concerns re. safety and delays to Traffic Management Plan implementation.</p> <p>Motioned: Jodie Seconded: Prerna</p>
<b>Canteen update:</b>	<p>Cocoa prices increased and Streets have raised prices meaning paddle pops will go up to \$2.50</p> <p>Thompson Pie Drive delivery – Tuesday of Week 10 – 1/7/2025 cut off</p> <p>Barbeque replacement – approach Bunnings for donation – they previously supported this. Current gas bottles are still ok.</p> <p>Approval requested of up to \$400 to purchase new BBQ</p> <p>Motioned: J Welford Accepted: R Mackenzie</p> <p>Action: P&amp;C to write to Bunnings or another retailer seeking donated barbeque.</p> <p>Submitted quote to replace screens and doors. Struggling to get response from Downer. Quote to replace is \$5700. Request to be updated to include safety risk that was raised in drill recently – canteen volunteers must exit canteen to lower shutters to shelter in place putting them at risk in a real situation.</p>
<b>Uniform Shop update:</b>	<p>Still waiting on Darcy sports shirts – supplier has shipped but they are still in transit.</p> <p>Trying to work out how to utilise shirts we have in the sports shirts – can only order in a minimum of 100 shirts in various sizes but single house. Tina presented some ideas around a strip to put over the existing house name – most in agreeance that it doesn't look great. Thoughts required on how to managed – still have 7 year old stock in some sizes and houses.</p> <p>Patches – school teachers indicated they never stay on.</p> <p>Explore local embroidery so can buy shirts as blanks and add house names as needed.</p>
<b>Fundraising:</b>	<p>Easter egg raffle</p> <p>Donations have been requested to the office by Friday. Seeking some volunteers for sorting eggs into prizes – Sally and Melissa N happy to assist and will reach out to Jenny for details.</p> <p>Request for approval for \$5k spend towards Mothers Day and Fathers Day stalls. Same as previous years. Some Mothers Day stock still held.</p> <p>Motion: Jodie Second: Tina</p> <p>Discussed Fundraising plan for 2025 Term 1</p> <ul style="list-style-type: none"> <li>- Easter Raffle – tickets on sale Friday after prizes collected and sorted.</li> </ul>

	<ul style="list-style-type: none"> <li>- Mother's day stall tickets go on sale for Term 2 Week 2 stall: ticket sales to close off early enough to tally and ensure sufficient gifts available.</li> <li>- Possibly Election Day Barbeque: call for volunteers through P&amp;C mailing list, Facebook and through school suggested. Drinks leftover from 4WD.</li> </ul> <p>Term 2</p> <ul style="list-style-type: none"> <li>- Hold Mother's Day stall Week 2</li> <li>- Thompson Pie Drive: Week 5 orders open, close off Week 7. Week 8 to Thompsons for delivery Week 10 – have been given 3 days – Tina to check hall availability. Will need lots of volunteers to sort as it is generally a big job. Suggestion to use Flexischools for online orders.</li> <li>- Bunnings BBQ? Look at specific activities that may need P&amp;C contributions e.g. Phoenix Farm for Year 5. Need to have a reason and need to get on the list.</li> </ul> <p>Term 3</p> <ul style="list-style-type: none"> <li>- Fathers Day Stall – Week 4 tickets on sale for Week 7 stall</li> <li>- Kindy Tea Towel Fundraiser: needs to be beginning of a Term and good to be ahead of the Christmas rush.</li> </ul> <p>Term 4</p> <ul style="list-style-type: none"> <li>- Billy Gs cookie dough: is cookies used in Subway – 6 week fundraiser (1 week set up, 3 weeks fundraise, 2 weeks to delivery). Kids get prizes for selling most prizes. Cover P&amp;C standing donations? Reading prizes etc.</li> </ul> <p>Starstruck: Concerns re. costumes and costs for families – agreement to look at Cadbury's funpacks – easy fundraiser, those participating are motivated to make more sales to reduce their costs. \$36 per box sells for \$1/chocolate or \$60 per box – makes \$24 per box. Minimum order 12 boxes.</p> <p>Baked goods – used to get donations but hasn't been allowed at school – could we look at doing this for concert?</p> <p>Recruitment services Australia and Mid-Support – Mel R looks after fundraising and donations so can put forward for approval. Could look at donating towards BBQ to cover costs.</p> <p>Action: Gayle draft up donation letter</p>
<b>Other Business</b>	
<b>Next Meeting</b>	Tuesday 18 <sup>th</sup> March 2025 – Week 8
<b>Meeting Close</b>	7.16pm